



# **CIFA Education Ltd**

## **Conflict of Interest Declaration Form**

February 2025  
CIFA Conflict of Declaration Form  
Doc Number: COI/ Dec 1  
Version 1.



## **1. Introduction**

CIFA Education Ltd is committed to maintaining the highest standards of integrity, professionalism and transparency in all its operations. To ensure compliance with ethical and regulatory standards. All individuals associated with CIFA Education Ltd, including employees, contractors, and consultants, are required to disclose any actual, potential or perceived conflicts of interest. Refer to the **Conflict of Interest Policy (Doc Ref: COI) and Conflicts of Interest Recruitment (Doc Ref: COIR)**

## **2. Definition of Conflict of Interest**

A conflict of interest arises when an individual's personal, financial or professional interests could improperly influence or appear to influence their duties and responsibilities at CIFA Education Ltd. Examples include, but are not limited to:

- Personal financial interests in an entity that has business dealings with CIFA Education Ltd.
- Close personal relationships with individuals or entities that may benefit from CIFA Education Ltd's decisions.
- Employment or consultancy roles with competitors or organisations that may create a conflict.



### 3. Declaration

I, \_\_\_\_\_ (Full Name), acknowledge my responsibility to disclose any conflicts of interest and declare the following (tick as applicable):

I have no conflicts of interest to declare.

I wish to declare the following actual, potential, or perceived conflicts of interest:

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### 4. Acknowledgement and Signature

I confirm that the information provided is accurate and complete to the best of my knowledge. I understand that it is my responsibility to promptly disclose any changes to this declaration. I further acknowledge that failure to disclose a conflict of interest may result in disciplinary action under CIFA Education Ltd's policies.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### For Internal Use Only

Reviewed by: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Decision/Actions Taken (if applicable):

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