

Lavinia Toma

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Strategic leader with extensive team management experience, building training, mentoring, and development opportunities to drive overall performance. I am detail-orientated, able to make critical decisions, manage deadlines and conduct a team. Being naturally numerical, I have expertise in analysis and quantitative problem-solving skills, dedicated to company growth and improvements. Trilingual in English, Romanian and Spanish.

EDUCATION

City University of London -- Bsc Economics (05/10/2020 - 18/07/2023)

I am expected to graduate with a 2:1 in Bsc Economics.

Park High School -- GCSEs and A-Levels (04/09/2013 - 12/06/2020)

Obtained 11 GCSEs, with Grade 9 in English Language and Grade 7 in Mathematics. Obtained 3 A-Levels in Fine Art (A), Geography (B) and Mathematics (C)

WORK EXPERIENCE

13/09/2021 - 13/09/2023

Team Leader [Itsu]

• Delivered quality service with a friendly and professional demeanour. • Served as customer service team lead, enforcing company policies, answering co-workers' questions and training new staff. • Inspired teams to achieve or exceed goals through regular motivation, implementing standard rules and facilitating team-building activities. Skills: Team building coordination, Stock management, Inventory Coordination, Excellent communication

01/02/2023 - 16/06/2023

Mathematics Tutor [Mytutor]

• Assisted students with exam prep for A-levels and GCSEs • Tested student's Mathematics knowledge regularly, praising and ensuring they stay on track to hit goals. • Cultivated excellent student relationships by helping them overcome mathematical difficulties and delivering enjoyable lessons.

CERTIFICATES

SKILLS

Hard Skills:

Soft Skills: