

# Laura Wilczkowska

Merthyr Tydfil, GB

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Linkedin Url:

Digital Profile Url: <https://cifa.ac/cifa-resume/0f6c6e1d-8adf-4cf1-be32-b1e321283584>

## EDUCATION

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**Bishop Hedley High School** -- GCSE's (01/09/2012 - 01/06/2018)

All GCSE's

**Merthyr Tydfil College** -- Health and Social Care (01/09/2018 - 01/06/2019)

B, C

**Merthyr Tydfil College** -- Business and Management and Law (01/09/2019 - 01/06/2021)

A\*A\*A\*

**Bath Spa University** -- Business and Management Accounting (01/10/2021 - 13/06/2024)

2:1 Upper Division

## WORK EXPERIENCE

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**07/09/2018 - 10/10/2022**

**Supervisor/Team Member** [EMC (Events Mobile Catering)]

- Led team in a fast-paced, high-pressure environment, ensuring compliance with safety and quality standards.
- Managed inventory and stock levels, conducted regular stock checks, and coordinated supply orders.
- Operated cash register and handled transactions on non-electronic tills, demonstrating accuracy and attention to detail in high-volume settings.
- Developed strong problem-solving and adaptability skills, managing multiple tasks simultaneously while maintaining excellent service quality.

**17/11/2022 - 17/12/2022**

**Resource Manager** [SUPER-FI (Practera Consulting Academy Project)]

- Collaborated with the student consulting team to analyse a client's competitive landscape, focusing on financial metrics such as revenue, growth rate, and investment analysis.
- Delivered strategic insights through in-depth market research and data analysis, contributing to actionable recommendations for business improvements.

Enhanced problem-solving and analytical thinking, developing a deeper understanding of business operations and financial performance.

**13/10/2022 - 16/01/2024**

**Housekeeping Assistant** [Mcdonalds Bath Spa Hotel]

-Demonstrated strong time-management skills by efficiently balancing multiple tasks during peak periods, ensuring the highest standards of service and operational excellence were consistently met. -Played a key role in maintaining a high-quality environment by performing routine inspections and proactively addressing potential issues, reflecting attention to detail and commitment to operational excellence.

**13/03/2024 - 04/12/2024**

**Bar Staff** [St James Wine Vaults]

-Performing daily cash-ups with precision, ensuring financial accuracy and accountability. -Maintained accurate records of transactions, balancing tills and identifying discrepancies to uphold financial integrity. -Independently manage bar and closing, showcasing reliability and problem-solving abilities.

## CERTIFICATES

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**01/09/2022 - 13/06/2024**

**CIMA**

Completed the Financial Accounting and Management Accounting modules at Bath Spa University, achieving two of the four core subjects of the CIMA qualification. (*Student CIMA number: 402583398*)

**20/10/2021 - 14/06/2024**

**Global Citizenship**

Bath Spa University

**17/01/2025 - 17/01/2025**

**IAC**

Currently pursuing the 'Introduction to UK Financial Regulation and Professional Integrity,' the foundational core module of my IAC certification. (CIFA Student ID: 17547)

**20/11/2019 - 16/12/2019**

**IMY Silver Badge Erasmus + Project**

CENTRO STUDI CULTURA SVILUPPO ASSOCIAZIONE

**13/11/2022 - 13/12/2022**

**Practera PCA Project Completer**

Practera PCA Projects Completer, Resource Manager for SuperFi.

## SKILLS

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**Hard Skills:**

**Soft Skills:**